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## Online bite-size training: Ill health retirement for active and deferred members

Did you know that the Local Government Association (LGA) have released two new quick and simple interactive [bite-size training modules](#) to help with the [ill health retirement process](#)?

### Ill health retirement for active members

This bite-size training helps explain the process for active employees who are being considered for ill health retirement. It covers the criteria, the decision-making process and the benefits payable.

### Ill health retirement for deferred members

This training helps you understand the ill health retirement process for deferred members. Deferred members are those who previously paid into the Local Government Pension Scheme (LGPS), and since leaving the scheme have left their pension on hold with us. Where a deferred member applies for their pension on ill health grounds, we'll send their completed application to you as their former employer, to decide if it should be approved.

Both sets of training will be very helpful to anyone involved with the ill health retirement process, such as HR and occupational health colleagues.



## Authorised signatories

To ensure we can administer the LGPS scheme and protect our Derbyshire Pension Fund members, we're required to keep up-to-date [contact information and signatories](#) for our employers.

We regularly prompt our main contacts when we notice new potential contacts or leavers, as we can't act on information provided by an unauthorised person. Please [email our Regulations and Communications Team](#) when you have changes to your administration teams.

If you have a third-party payroll provider, you'll have to authorise the signatories who are acting on your behalf.

There are three main forms we'll send you to complete:

### AS12 - Contacts and authorised signatories

This form is used to inform us of your:

- Main Fund contact, or a change of main contact
- Director of Finance, Chief Financial Officer or Responsible Finance Officer
- Nominated Adjudicator for [appeals](#)
- Payroll Provider
- Authorised signatories – There are two levels of authorisation: 'Benefit release' to request estimates (for [redundancy and other retirements](#)) and 'Data & Forms' ([employer forms](#) such as starters, changes, leavers, and data returns such as [contributions](#) and [i-Connect](#))

### AS2 - Additional signatories

This form is used to let us know of any new team members or third-party payroll administrators who need permissions to release benefits, return forms and provide data to the Fund.

### AS3 - Authorised medical practitioners

If one of your current or former employees is being considered for the release of their LGPS pension on [ill health grounds](#), you'll need to obtain an opinion from an Independent Registered Medical Practitioner (IRMP), who must also be an authorised signatory.

If you need any of these forms to update your authorised signatories, you can contact our Regulations and Communications Team: [pensions.regs@derbyshire.gov.uk](mailto:pensions.regs@derbyshire.gov.uk)

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## Strike action FAQs

The LGA have published some frequently asked questions (FAQs) for employers and scheme members about the LGPS when members take strike action.

Each set of FAQs cover the most common questions asked by employers and scheme members when strike action is taken.

You can go to each set of FAQs using the following links:

[FAQs for LGPS employers: Strike action](#) (Go to "Strike action" in the subject list)

[FAQs for LGPS members: Strike action and your pension](#)

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## Employee details changes

It's important that you let us know as soon as possible when an employee's details change, for example, title, name, address. This helps us to minimise the risk of data breaches occurring.

If you're not using i-Connect yet, please remember to notify us using the C1 Form when any of your LGPS members change their personal and contact details. The C1 Form is available on the [Forms for employers](#) section of our website.

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## Email addresses

A quick reminder of our email addresses and what they should be used for:

[dpf.employers@derbyshire.gov.uk](mailto:dpf.employers@derbyshire.gov.uk) - For submitting member notification forms such as the S1, L1, L3, Change forms and estimate requests. [All found here](#).

[pensions.tech@derbyshire.gov.uk](mailto:pensions.tech@derbyshire.gov.uk) - For submitting contribution returns (CR1), data returns and payment queries.

[pensions.regs@derbyshire.gov.uk](mailto:pensions.regs@derbyshire.gov.uk) - For queries relating to LGPS regulations, appeals, outsourcing, scheme funding, governance, employer training, events and communications.

[pensions.iconnect@derbyshire.gov.uk](mailto:pensions.iconnect@derbyshire.gov.uk) – For employer queries about i-Connect.

For queries and requests from members of the LGPS, please direct them to the [enquiry form](#) on our website.

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**If you have any queries about the information provided in this Newsletter,  
or about the LGPS in general, please contact us at:**

**Derbyshire Pension Fund, County Hall, Matlock, DE4 3AH**

**Tel: 01629 538900**

**Email: [pensions.regs@derbyshire.gov.uk](mailto:pensions.regs@derbyshire.gov.uk)**

**Website: [www.derbyshirepensionfund.org.uk](http://www.derbyshirepensionfund.org.uk)**



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