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Final pay - payment days reminder

'Final pay' is the 2008 definition of LGPS pensionable pay. It is needed to work out pension benefits for your employees who have service before April 2014.

When calculating and providing final pay to us, please make sure to reduce the FTE pay rate down for term time workers. This is made easy on our [leaver forms](#) as the 'Best of 3 calculator' tab has the appropriate payment days field to complete.



Outsourcing

If you're considering [outsourcing](#) a function or service to an external contractor, it's important that you inform us as early as possible to ensure that the staff who are transferred to a private contractor, or a trust-based organisation, retain their eligibility for the LGPS.

To notify us about any future transfers please complete the [initial admission bodies notification form](#) and advise the new contractor of our [website](#).

Risk sharing arrangements

It is particularly important when preparing information for potential bidders for a contract, that the details of any pension [risk sharing arrangements](#) are included. Providing this information will set realistic expectations for LGPS related costs. For example, if you intend to offer a pass-through arrangement with a fixed LGPS employer contribution rate, it would provide a level of certainty for the employer contributions the contractor would be liable for.

Pass-through arrangements should only be secured with the consent of the authority that will act as the ultimate guarantor for the contractor's pension liabilities. This would be the Education and Skills Funding Agency (ESFA) for academies and the appropriate local authority for maintained schools.

If you have any questions about outsourcing and risk sharing arrangements, please contact pensions.regs@derbyshire.gov.uk.



i-Connect

You'll be aware from previous newsletters that we're working towards all our employers completing monthly submissions on i-Connect by 31 March 2023.

Some of the benefits for employers are the removal of the need to submit year-end returns and far fewer member notification forms to complete. It also benefits your employees as they can access more up-to-date information on [My Pension Online](#).

Thank you

We now have 215 employers using i-Connect, which includes about 80% of our active members. If you haven't commenced your implementation of i-Connect yet, please contact us as soon as possible at pensions.iconnect@derbyshire.gov.uk.

You can find more information about i-Connect, including our useful guide for i-Connect users on our [website](#).

Employee details changes

It's important that you let us know as soon as possible when an employee's details change, for example, title, name, address. This helps us to minimise the risk of data breaches occurring.

If you're not using i-Connect yet, please remember to notify us using the C1 Form when any of your LGPS members change their personal and contact details. The C1 Form is available on the [Forms for employers](#) section of our website.

Email addresses

A quick reminder of our email addresses and what they should be used for:

dpf.employers@derbyshire.gov.uk - For submitting member notification forms such as the S1, L1, C1 and estimate requests. [All found here](#).

pensions.tech@derbyshire.gov.uk - For submitting contribution returns (CR1), data and payment queries.

pensions.regs@derbyshire.gov.uk - For queries relating to LGPS regulations, employer training, events and communications.

pensions@derbyshire.gov.uk - For queries and requests from members of the LGPS.

pensions.iconnect@derbyshire.gov.uk – For employer queries about i-Connect.

If you have any queries about the information provided in this Newsletter,
or about the LGPS in general, please contact us at:

Derbyshire Pension Fund, County Hall, Matlock, DE4 3AH

Tel: 01629 538900

Email: pensions.regs@derbyshire.gov.uk

Website: www.derbyshirepensionfund.org.uk

The logo for the Local Government Pension Scheme (LGPS) in Derbyshire, featuring the lowercase letters 'lgps' in a bold, orange, sans-serif font.

Local Government
Pension Scheme