



Derbyshire Pension Fund

Local Government Pension Scheme
Employer Newsletter

Issue 182
March 2022

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Employee contribution bands change

The new employee contribution bands, effective 1 April 2022, are now available on our webpage: [How much do I pay?](#)

LGPS employers can review which banding employees fall into as often as they like, but must review them at least once a year on 1 April.

The contribution rates can also be found in the Local Government Association's [Annual update](#), along with other useful information, such as the auto-enrolment earnings bands and National Insurance thresholds.

Contribution returns

We've now finished sending out the contribution return templates (CR1), for the 2022/2023 scheme year. If your employer's CR1 hasn't been received, please contact our Technical Team: pensions.tech@derbyshire.gov.uk

In some cases, the employer contribution rate has changed from the 2021/2022 scheme year. Please make sure where there is a new rate, that this is applied in time for April's contribution payment and return.

More information can be found on our webpage: [Contributions and reconciliation](#)

The deadline for both contribution payments and returns is the 19th of the month following the month to which the contributions relate. Returns and other submissions, should only be made by those notified to the Fund as an authorised signatory for that employer.

To make sure we can reconcile your payments, please use your employer number followed by the month for the reference. For example, contributions taken from April's payroll are due by the 19th of May, with a BACS reference of P912345April.

Employer	Employer name		Employer Reference	P9XXXXX
Employer contribution Rate	0.000%	Employer Monthly Deficit		
* Period Covered by payment		MM/YY/YY to APR 2022		
* pp1 Total Pensionable Pay Main section		* pp2 Total Pensionable Pay 50/50 section		
Employee Contributions				
* ec1 Total employee contributions		* ec2 Total Employee		
			Total Pensionable Pay	
			£ - pp1+pp2	
			Employee Totals	
			£	

2021/2022 year-end return session

For those employers not yet submitting their member data by i-Connect, a year-end return will need to be provided by **22 April**. This is for the data relating to all your staff who have LGPS eligible posts, for the period 1 April 2021 to 31 March 2022.

We'll be hosting a year-end return support session on Microsoft Teams from 2pm on Thursday 7 April. Please contact us for a calendar invite if you'd like to join the session:

pensions.bookings@derbyshire.gov.uk

We encourage all employers that are completing a return, not just those that are new to the Fund, to join the session, as it will serve as refresher for established employers and provide an opportunity to raise any queries you may have.

The year-end return template and accompanying guidance can be found on our webpage:

[Contributions and reconciliation](#)



To assist with i-Connect submissions, we've published a guidance document to help our employers avoid the most common issues that arise. The i-Connect FAQ document can be found on our webpage: [i-Connect](#)

If you require any support with your data submissions, or would like to get started on i-Connect, please contact our dedicated team: pensions.icconnect@derbyshire.gov.uk

LGA training

The Local Government Association (LGA) are holding several LGPS [Employer Role](#) events. There are a mixture of online and face-to-face sessions available. Any associated costs will need to be met by the scheme employer.

To book, please select a link in the following table:

Date	Location	Venue
26th April	Online	Teams
24th May	Online	Teams
26th May	Online	Teams
31st May	Online	Teams
7th June	Manchester	McDonald Hotel
23rd June	Leeds	TBC
28th June	London	TBC
5th July	Cardiff	Marriott Hotel
19th July	London	TBC
21st July	Online	Teams
9th August	Online	Teams
18th August	Online	Teams
6th Sept	London	TBC
13th Sept	Leeds	TBC
15th Sept	Birmingham	TBC
20th Sept	Bristol	TBC

Employee details changes

It's important that you let us know as soon as possible when an employee's details change, for example, title, name, address. This helps us to minimise the risk of data breaches occurring.

If you're not using i-Connect yet, please remember to notify us using the C1 Form when any of your LGPS members change their personal and contact details. The C1 Form is available on the [Forms for employers](#) section of our website.

Email addresses

A quick reminder of our email addresses and what they should be used for:

dpf.employers@derbyshire.gov.uk - For submitting member notification forms such as the S1, L1, C1 and estimate requests. [All found here](#).

pensions.tech@derbyshire.gov.uk - For submitting contribution returns (CR1), data and payment queries.

pensions.regs@derbyshire.gov.uk - For queries relating to LGPS regulations, employer training, events and communications.

pensions@derbyshire.gov.uk - For queries and requests from members of the LGPS.

pensions.iconnect@derbyshire.gov.uk – For employer queries about i-Connect.

If you have any queries about the information provided in this Newsletter,
or about the LGPS in general, please contact us at:

Derbyshire Pension Fund, County Hall, Matlock, DE4 3AH

Tel: 01629 538900

Email: pensions.regs@derbyshire.gov.uk

Website: www.derbyshirepensionfund.org.uk

The logo for the Local Government Pension Scheme (LGPS) in Derbyshire, featuring the lowercase letters 'lgps' in a bold, orange, sans-serif font.

Local Government
Pension Scheme