



Derbyshire Pension Fund

Local Government Pension Scheme
Employer Newsletter

Issue 176
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In this issue:

- My Pension Online
- Updated Funding Strategy Statement
- Standard contract wording
- Training requests
- Salary sacrifice AVCs
- Employee details changes



My Pension Online

One of the benefits of your employees being able to access their Derbyshire LGPS pension records online, will be fewer requests being sent to you for pay data so we can produce pension estimates. LGPS members registered for My Pension Online are able to run estimates of their pension benefits and adjust these instantly in line with varying future retirement dates.

Your employees are also now able to use My Pension Online to see the progress of any new cases and queries relating to their pension records.

Promotional resources

Your help in promoting the service is invaluable and will allow us to reach more members. We've created images and posters which you can use in emails, newsletters, intranet pages and other materials. You can access these on our [My Pension Online resources](#) section.

If you have employees in other pension schemes, please add into your communications that My Pension Online is for LGPS members only.

Getting started

If you receive any questions from your employees about My Pension Online, you can direct them to our [website](#). The My Pension Online homepage offers guidance on how to sign up and log in, including a step-by-step guide through the registration process.



My Pension Online

Access your pension details and start planning:
derbyshirepensionfund.org.uk/mpo



Updated Funding Strategy Statement

The Funding Strategy Statement which sets out how the appropriate levels of employer contribution rates are set has been updated following the recent consultation exercise. The updated Statement is available [here](#).

Standard contract wording

To minimise your LGPS admin and to help your employees better understand what happens to their pension records when they change jobs, we can provide approved wording to include in your contracts of employment.

The wording is for new starters and existing employees, who change jobs and receive a new contract and are eligible for LGPS membership.

Using the approved wording in most cases will replace your requirement to submit Leaver (L1) and Starter (S1) forms when employees change jobs. It also reduces queries as employees are fully informed of their pension options at an early stage.

To receive the approved wording for new starters and new contracts for existing staff, please email us at pensions.regs@derbyshire.gov.uk. We just need to know when you start applying it.

The wording is specific to employees with continued eligibility for the LGPS, so isn't needed by Admission Bodies with closed admission agreements.

Training requests

Throughout lockdown, our Regulations and Communications team have successfully delivered training to some of our employers on various LGPS topics including: Employer responsibilities; Appeals and adjudicator responsibilities; Employers guide to ill health decisions; as well as general scheme training to help Employers understand the LGPS and their role.

For any employers who think they would benefit from any training or presentations regarding the LGPS, please contact our Regulations and Communications team to arrange a suitable session.

LGA Employer guide to Salary Sacrifice AVCs

The Local Government Association (LGA) have recently published a useful [LGPS employers guide to Salary Sacrifice AVCs](#), as interest in this option has increased recently due to savings of National Insurance contributions that can be made for the member and the employer.

Various other LGPS employer guides can be found on the [LGA employer guides and documents webpage](#).

Employee details changes

It's important that you let us know as soon as possible when an employee's details change, for example, title, name, address. This helps us to minimise the risk of data breaches occurring.

If you're not using i-Connect yet, please remember to notify us using the C1 Form when any of your LGPS members change their personal and contact details. The C1 Form is available on the [Forms for employers](#) section of our website.

Email addresses

A quick reminder of our email addresses and what they should be used for:

dpf.employers@derbyshire.gov.uk - For submitting member notification forms such as the S1, L1, C1 and estimate requests. [All found here](#).

pensions.tech@derbyshire.gov.uk - For submitting contribution returns (CR1), data and payment queries.

pensions.regs@derbyshire.gov.uk - For queries relating to LGPS regulations, employer training, events and communications.

pensions@derbyshire.gov.uk - For queries and requests from members of the LGPS.

pensions.iconnect@derbyshire.gov.uk – For employer queries about i-Connect.

**If you have any queries about the information provided in this Newsletter,
or about the LGPS in general, please contact us at:**

Derbyshire Pension Fund, County Hall, Matlock, DE4 3AH

Tel: 01629 538862

Email: pensions.regs@derbyshire.gov.uk

Website: www.derbyshirepensionfund.org.uk

