Derbyshire Pension Fund

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Year-end return 2020/2021

Thank you to those employers who have submitted their 2020/2021 year-end return. We appreciate your continued support as we go through the submissions. If you receive any queries from us, it is because we are unable to reconcile some of the data, so please respond as soon as possible to help us finalise your return.

Without a finalised year-end return from our employers who are not yet using **i-Connect**, we are unable to provide annual benefit statements for your employees who are in the scheme. This is a breach of statutory disclosure regulations.

Outstanding year-end returns

If your year-end return is outstanding, it's important that you send it urgently. Please arrange for it to be completed and sent to pensions.tech@derbyshire.gov.uk. You can find further support on our website's **contributions and reconciliation** page.

If you need support with a specific query, you can contact us at pensions.tech@derbyshire.gov.uk.

*(Please note: Charges for additional administration may become applicable where employers fail to respond to reminders. Details of which are published in our **Administration Strategy**).*

Monthly data submissions

You'll be aware from previous newsletters that we're working towards all our employers completing monthly data submissions by Autumn 2021.

In addition to the benefits to employers, (no more year end returns and far fewer member notification forms to complete), it also means that our members will benefit from having more up to date information on their pension records. In addition, any incorrect data can be addressed quickly, as it won't be left until the end of the scheme year before being identified.

We now have 172 employers using i-Connect, representing 54% of our active members.

If you haven't heard from us yet to confirm your implementation phase, please contact us at pensions.iconnect@derbyshire.gov.uk.

You can find more information about i-Connect on our **website**.

Outsourcing

If you're a current LGPS employer considering outsourcing a function or service to an external contractor, it is essential that you inform us at the earliest possible opportunity. This is to ensure that your employees' pension rights are protected.

To inform us of any future transfers (TUPE) please complete the **Initial admission bodies notification form**.

Employee details changes

It's important that you let us know as soon as possible when an employee's details change, for example, title, name, address. This helps us to minimise the risk of data breaches occurring.

If you're not using i-Connect yet, please remember to notify us using the C1 Form when any of your LGPS members change their personal and contact details. The C1 Form is available on the **Forms for employers** section of our website.

Email addresses

A quick reminder of our email addresses and what they should be used for:

dpf.employers@derbyshire.gov.uk - For submitting member notification forms such as the S1, L1, C1 and estimate requests. **All found here**.

pensions.tech@derbyshire.gov.uk - For submitting contribution returns (CR1), data and payment queries.

pensions.regs@derbyshire.gov.uk - For queries relating to LGPS regulations, employer training, events and communications.

pensions@derbyshire.gov.uk - For queries and requests from members of the LGPS.

pensions.iconnect@derbyshire.gov.uk – For employer queries about i-Connect.

If you have any queries about the information provided in this newsletter, or about the LGPS in general, please contact us at:

Derbyshire Pension Fund, County Hall, Matlock, DE4 3AH
Tel: 01629 538862
Email: pensions.regs@derbyshire.gov.uk
Website: www.derbyshirepensionfund.org.uk