



# Derbyshire Pension Fund

## Local Government Pension Scheme Employer Newsletter and Consultation

Issue 170  
March 2021

### In this issue:

- 2021 Pension Administration Strategy: Employer consultation
- Year-End Return Deadline 23 April
- CR1 form for 2021/2022
- Employee contributions banding changes
- £95k Exit Payment cap update
- Prudential issues
- Employee contact details
- My Pension Online
- Tax limits on pension savings



## 2021 Pension Administration Strategy: Employer consultation

Each year we publish a Pension Administration Strategy, which sets out the following subjects:

- our strategic aims
- best practice
- record keeping
- employer roles and responsibilities
- administering authority roles and responsibilities
- performance monitoring

### Consultation

A consultation for employers on our 2021 Pension Administration Strategy is now open. We've provided a draft copy for you to review on our website.

### Employer feedback

Your views on our strategy are valued. It's important that our strategy is effective to enable us to:

- work together collaboratively
- provide the best possible service for our members
- make sure our strategy clearly defines the essential processes and procedures required

Please visit the following link to view the draft Pension Administration Strategy and provide your feedback:

[derbyshirepensionfund.org.uk/adminstrategy2021](https://derbyshirepensionfund.org.uk/adminstrategy2021)

---

## Year-End Return deadline 23 April

The deadline for this year's return is Tuesday 23 April 2021.

We have a page on our website which provides guidance on [contributions and reconciliations](#).

### Training

We're holding 2 virtual training sessions in March 2021 about completing the 2020/2021 Year-End Return template. The sessions will last 1 ½ hours. You'll also be offered the opportunity to ask our team any questions you have about completing the template.

To book your place, please visit Eventbrite via the links below:

Tuesday 16 March 2021 at 2pm (To book your place [click here](#))

Wednesday 17 March 2021 at 2pm (To book your place [click here](#))

If you find that places aren't available, please contact us at [pensions.bookings@derbyshire.gov.uk](mailto:pensions.bookings@derbyshire.gov.uk) and we'll arrange further sessions if required.

---

## CR1 form for 2021/2022

We are currently preparing the new 2021/2022 CR1 forms for employers. They will be issued in the next couple of weeks. Please look out for your new CR1 and ensure that you use it for reporting your payments of pension contributions relating to April 2021 onwards.

---

## Employee contributions banding changes

The following table shows the new employee contribution bands, effective 1 April 2021. Please ensure that the revised bandings are applied in time for April's pay:

Annual pay bandings from 1 April 2021	Employee Contribution Rate (Main section)	Employee Contribution Rate (50/50 section)
Up to £14,600	5.5%	2.75%
£14,601 to £22,900	5.8%	2.9%
£22,901 to £37,200	6.5%	3.25%
£37,201 to £47,100	6.8%	3.4%
£47,101 to £65,900	8.5%	4.25%
£65,901 to £93,400	9.9%	4.95%
£93,401 to £110,000	10.5%	5.25%
£110,001 to £165,000	11.4%	5.7%
£165,001 or more	12.5%	6.25%

---

## £95k Exit Payment cap update

The Exit Cap regulations were [disapplied by HM Treasury](#) on 12 February 2021 and have also been [revoked by Parliament](#) with effect from 19 March 2021.

The Local Government Association has produced further detailed guidance for LGPS employers on its [LGPS regulations - Employers resources webpage](#).

---

## Prudential issues

Prudential are currently experiencing delays in the processing of key transactions. The delays have been caused by the impact of COVID and the latest lockdown as well as Prudential implementing a new software system, which has taken additional time to embed.

Prudential are committed to resolving these delays as quickly as possible and have provided assurances that there will be no financial detriment to a member's claim or investment as a result of these delays.

You can find more information on [our website](#).

---

## Employee contact details

We would like to remind you of the importance of notifying us when an employee changes their personal and contact details such as their address. Incorrect contact details increase the risk of data breaches. Therefore, please remember to notify us via a C1 Form (Change of personal details) when any of your LGPS members change their personal and contact details. The C1 Form is available on the [Forms for employers](#) section of our website.

---

## My Pension Online

Over the next few months, scheme members will be given the opportunity to register for My Pension Online to access their pension record and view documents online.

To assist in encouraging members to register for this self-service platform, we would be grateful if you could inform your employees through the resources you have, such as bulletins and intranet, with news of this exciting development. We will provide some content for you to use in a further communication when My Pension Online has launched.

My Pension Online will not only be an invaluable tool for members, allowing them to go paperless, but it will also alleviate some of the burden on employers who should see fewer queries, as members will be able to access details of their LGPS benefits whenever they like.

---

## LGA training - Employer role

The Local Government Association (LGA) is running an employer role course over four dates in April. The course covers the duties and responsibilities of Local Government Pension Scheme (LGPS) employers.

- The dates are 1, 8, 20 and 22 April 2021.
- The course will run from 10am until 4pm using MS Teams.
- The charge is £270 plus VAT per person.
- A PDF copy of the notes for the course will be sent to delegates shortly before the course is run.

Further information and booking instructions are available on both the [LGPS regulations webpage](#) as well as [LGA Events webpage](#).

LGA has previously created [employer guidance](#) and [online bite size training for APP](#) which is available to all on its website.

---

## Tax limits on pension savings

Please remember to alert your employees receiving promotions or other pay increases (including temporary arrangements) that they may be subject to additional tax charges if they breach their annual allowance.

Further details are available on our [annual allowance webpage](#).

---

## Email addresses

A quick reminder of our email addresses and what they should be used for:

[dpf.employers@derbyshire.gov.uk](mailto:dpf.employers@derbyshire.gov.uk) - For submitting member notification forms such as the S1, L1, C1 and estimate requests. [All found here](#).

[pensions.tech@derbyshire.gov.uk](mailto:pensions.tech@derbyshire.gov.uk) - For submitting contribution returns (CR1), data and payment queries.

[pensions.regs@derbyshire.gov.uk](mailto:pensions.regs@derbyshire.gov.uk) - For queries relating to LGPS regulations, employer training, events and communications.

[pensions@derbyshire.gov.uk](mailto:pensions@derbyshire.gov.uk) - For queries and requests from members of the LGPS.

[pensions.iconnect@derbyshire.gov.uk](mailto:pensions.iconnect@derbyshire.gov.uk) – For employer queries about i-Connect

---

**If you have any queries about the information provided in this Newsletter,  
or about the LGPS in general, please contact us at:**

**Derbyshire Pension Fund, County Hall, Matlock, DE4 3AH**

**Tel: 01629 538862**

**Email: [pensions.regs@derbyshire.gov.uk](mailto:pensions.regs@derbyshire.gov.uk)**

**Website: [www.derbyshirepensionfund.org.uk](http://www.derbyshirepensionfund.org.uk)**

