

**In this issue:**

- **LGPS Year-End Return 2017/18**
- **Pensions Administration & Communications Strategies**
- **Employer Admin Training Sessions**



## **LGPS Year-End Return 2017/18**

We're at that point of the year when scheme employers should begin to prepare for collating the LGPS Year-End Return.

The deadline for the submission of the 2017/18 Year-End Return is **19th April 2018**.

Employers are encouraged to start preparing now.

We will be issuing the template for the Year-End Spreadsheet during early February, therefore, if your main contact for this year's Year-End Return is different to last year, please check with us to make sure we have correct contact details.

For employers who have joined the Fund during 2017/18 we will send the template to the main contact provided to us.

**If you foresee any problems submitting your return or dealing with any subsequent queries please contact us as soon as possible so we can help you resolve any issues before the deadline.**

Please note that any queries sent to employers following submission of the Year-End Return must be dealt with urgently. Therefore, employers are urged to ensure that information provided on the Return is accurate and complete to avoid queries.

## **Pensions Administration Strategy & Pensions Communications Strategy**

Administering a pension scheme is a complicated business!

Some recent figures for Derbyshire Pension Fund showed that we have:

- over 100,000 active, deferred and pensioner members,
- over 200 participating employers
- contributions payments of over £160 million per year
- pension payments of over £150 million per year

The revised **Pensions Administration Strategy** outlines our requirements from you as employers as well as our obligations to you as a Fund to ensure that the pension scheme works efficiently.

An updated version of the Strategy as well as a revised **Communications Strategy** have been finalised and will be published on the Fund's webpages at [www.derbyshire.gov.uk/pensions](http://www.derbyshire.gov.uk/pensions) during early February.

**A key inclusion, supported by the vast majority of employers in the recent Employer Questionnaire, is the introduction of charges for employers who fail to meet their requirements and cause additional administrative costs for the Fund.** Previously such costs were shared amongst all employers, however, those meeting their LGPS responsibilities will now be protected from additional costs which they have not generated.

Another inclusion in the revised Administration Strategy is the request for each employer to nominate a primary contact for all aspects of your LGPS role. Having a key contact will help us to quickly resolve important issues, from missing information or contribution payments, to a query about a retiring member waiting for their pension payments to start.

We will contact employers soon with more information about this.

Please check the above link and have a read through both strategies when they become available.

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## LGPS Employer Admin Training

Thank you to those who have booked places on the LGPS Employer Admin Training sessions on the 1st, 2nd and 22nd February. We look forward to seeing you there. A few places are still available for the 22nd February at County Hall, so if you would like to attend, please email us at [pensions.regs@derbyshire.gov.uk](mailto:pensions.regs@derbyshire.gov.uk)

**If you have any queries about the information provided in this Newsletter,  
or about the LGPS in general, please contact us at:**

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